

Document Imaging Solutions

Request for Information

Questions & Answers

What kind of Industry standards are you expecting for user interface?

Answer below:

The industry standard is ISIS right now:

ISIS (*Image and Scanner Interface Specification*) is an industry standard interface for [image scanning](#) technologies, developed by Pixel Translations in 1990 (today: [EMC captiva](#)).

ISIS is an open standard for scanner control and a complete image-processing framework. Now supported by a large number of application and scanner vendors, and rapidly becoming a de facto industry standard, ISIS allows application developers to build very complex image capture systems quickly and reliably using any ISIS certified driver.

ISIS is modular: it allows applications to control a scanner directly, or to use built-in routines to handle most situations automatically.

ISIS is flexible: using a message-based interface with tags, it can grow in a straightforward and compatible way. This means that features, operations, and formats not yet in existence can be added as desired without waiting for a new version of the specification.

Will the State consider modifying the RFI document to Word or Excel?

Answer: A Word document has been posted at the following website:
<http://gss.omb.delaware.gov/bids.shtml>.

What is the estimated volume of documents to be scanned per month, year?

Answer: We do not have any estimated volumes. We are requesting potential vendors to provide us with volume capacities for their product(s) as indicated in questions 2.2.1 and 2.2.2.

What types of forms or documents are to be scanned?

Answer: We are not specifying any particular type of form or document.

What specific workflows and degree of search and retrieve functionality is the scan system to support?

Answers: (a) Workflow = Refer to section 1.8 "Workflow". This section contains 5 specific workflow questions. (b) Search = Refer to section 1.5 "Search Capabilities". This section contains 14 specific questions related to search functionality.

Document Imaging Solutions

Request for Information

Questions & Answers

Is scanning to be distributed in many offices or centralized in one location?

Answer: We expect that some scanning will take place at individual offices and some could be handled at a centralized location.

Does the State have a vendor in mind for this solution?

Answer: The Department of Technology and Information has issued this Request for Information inviting all vendors to submit their capabilities and interests relative to document imaging systems.

How will the State handle the evaluation if multiple professional services firms propose 1 software company's products? Are there are any benefits or consequences if a software provider and a separate professional services firm submit a joint response on the professional service firm's paper?

Answer: The purpose of this Request for Information is to provide us with technical and business functionality information that we will use as we develop standards related to document imaging.